



**CITY OF GRANDVIEW HEIGHTS, OHIO  
CIVIL SERVICE COMMISSION MEETING  
TUESDAY, DECEMBER 12, 2023 @ 4:30 P.M.**

<b>NOTICE</b>
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There will be a City of Grandview Heights Civil Service Commission meeting on Tuesday, December 12, 2023 at 4:30 p.m. in Council Chambers, 1016 Grandview Avenue.

<b>AGENDA</b>
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**Call to Order/Roll Call**

**Approval of Proceedings:** December 5, 2023

**New Business**

1. Request approval of updated Job Description for Administrative Coordinator.

**Other Business**

**Adjournment**